



Regence BlueShield is an Independent Licensee of the Blue Cross and Blue Shield Association

Regence BlueShield  
1800 Ninth Avenue  
Seattle, Washington 98101

### Group Master Application - For Group Size 1-99

Please complete and submit this application to our office **no later than 15 days prior to the effective date** or there may be delays to the processing and activation of your group. If additional space is needed, please attach a separate sheet of paper.

Requested Effective Date \_\_\_\_\_

SECTION A - GROUP INFORMATION					
Group's Legal Name			Group Number		
Doing Business As (DBA)		Name to be used by Regence <input type="checkbox"/> Legal <input type="checkbox"/> DBA		Date Business Started	
Federal Tax ID Number (EIN)		State Tax ID Number (UBI, <b>required</b> for WA)		Location of Business Headquarters	
SIC Code and Industry Description 				Company Structure <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____	
Name and Title of President, Owner, CEO			Group's Primary Language (if other than English)		
Physical Business Address <b>Required</b> (No PO Box or PMB)			Mailing Address (if different from Physical Business Address)		
County	Phone Number ( )	County	Phone Number ( )	Fax Number ( )	Fax Number ( )
PRIMARY GROUP CONTACT					
Name (First, MI, Last)			Title		
Phone Number ( )		Fax Number ( )		E-mail Address	
GROUP ADMINISTRATOR (if different from primary contact)					
Name (First, MI, Last)			Title		
Phone Number ( )		Fax Number ( )		E-mail Address	



**SECTION A - GROUP INFORMATION (continued)****BILLING**Do you require separate billing invoices?  No  Yes (If yes, please complete Additional Billing section below)

Business Name	Contact and Title (if different than primary group contact)
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Billing Address	Phone Number (        )
	Fax Number (        )

**Payment Type**  
 Pay by Check  Surepay (EFT) **\*Please submit Surepay document**

<b>Additional Billing</b> Business Name	Contact and Title (if different than primary group contact)
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Billing Address	Phone Number (        )
	Fax Number (        )

**Payment Type**  
 Pay by Check  Surepay (EFT) **\*Please submit Surepay document**
**EMPLOYER CENTER**Online Enrollment and eBilling  No  Yes\*

<b>*Primary Group Administrator for Employer Center:</b> Name (First, MI, Last)	E-mail Address	Phone Number (        )
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If more than two Secondary Group Administrators for Employer Center are required, indicate the number desired \_\_\_\_\_

**SECTION B - PRODUCER (AGENT) INFORMATION**

Agency Name	Producer's E-mail Address
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Producer's Name	Producer's Phone Number (        )	Producer's Number
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Secondary Producer's Name	Secondary Producer's Phone Number (        )	Secondary Producer's Number
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For groups 51-99, please enter amount of medical commission \_\_\_\_\_ %

Commission Split: Producer #1 \_\_\_\_\_ %    Producer #2 \_\_\_\_\_ %

For groups 51-99, please enter amount of dental commission \_\_\_\_\_ %

Commission Split: Producer #1 \_\_\_\_\_ %    Producer #2 \_\_\_\_\_ %



**SECTION C - FEDERAL MANDATES**

**COBRA:**

Group subject to COBRA?  No  Yes

COBRA applies to employer groups that have employed 20 or more employees for 50% or more of the typical business days in the preceding calendar year (January - December), with the exception of federal government plans and church plans. To the degree permitted by those laws, part-time employees may be counted as a fraction of a full-time employee.

**OBRA:**

Group subject to OBRA?  No  Yes

If you employed 100 or more full-time and/or part-time employees for at least 50% of the workdays of the preceding calendar year (January - December) you are subject to federal OBRA 1989/OBRA 1993 laws.

**TEFRA/DEFRA:**

Group subject to TEFRA/DEFRA?  No  Yes

If the TEFRA/DEFRA status has changed within the past year, please indicate the Date of Change \_\_\_\_\_

If you employed 20 or more full-time and/or part-time employees during each of 20 calendar weeks in the current or preceding calendar year (January - December) you are subject to federal TEFRA/DEFRA laws.

**ERISA:**

Group subject to ERISA?  No  Yes

Is your plan year different than your renewal date?  No  Yes, list date \_\_\_\_\_

Virtually all health plans of employers of any size (except church entities and government entities) are subject to the federal Employee Retirement Income Security Act of 1974 (ERISA). This federal law sets minimum standards for the protection of individuals covered by a health plan subject to ERISA, as well as most voluntarily established pension plans.

ERISA Plan Note: If you use the benefit booklet as a component of the summary plan description and want to investigate meeting your distribution requirement electronically, see 29 CFR §2520.104b-1(c) for the U.S. Department of Labor's electronic distribution safe harbor.

**Schedule A / 5500:**

Per section 104 of ERISA, your group may be required to file IRS Form 5500 (Schedule A).

Do you require information from us to help you complete your Schedule A / Form 5500?  No  Yes

If yes, this information will be provided based on your insurance contract period.

**Affordable Care Act Required Information:**

Please enter the average number of employees that were employed by your company during the prior calendar year (January - December) \_\_\_\_\_.

This count should include: full-time, part-time, seasonal, and union employees that work inside or outside the state of Washington and employees in any state from any affiliated company. Remember to include business owners, corporate officers, and partners if they are also employees.

**SECTION D - OTHER CARRIER INFORMATION**

1. Does your group have current Medical/Pharmacy/Dental benefits?

**a. Medical:**  No  Yes If yes, name of carrier \_\_\_\_\_ Coverage end date \_\_\_\_\_

Is the current coverage through an Association?  No  Yes If yes, name of Association \_\_\_\_\_

**b. Pharmacy:**  No  Yes If yes, name of carrier \_\_\_\_\_ Coverage end date \_\_\_\_\_

Is the current coverage through an Association?  No  Yes If yes, name of Association \_\_\_\_\_

**c. Dental:**  No  Yes If yes, name of carrier \_\_\_\_\_ Coverage end date \_\_\_\_\_

Is the current coverage through an Association?  No  Yes If yes, name of Association \_\_\_\_\_

2. Will you be offering more than one medical/dental carrier to your employees (this option is not allowed in all instances)?

**a. Medical:**  No  Yes If yes, name of carrier(s) \_\_\_\_\_

**b. Dental:**  No  Yes If yes, name of carrier(s) \_\_\_\_\_

3. Does your group have Workers' Compensation coverage?

No  Yes If yes, name of carrier \_\_\_\_\_

**SECTION E - GROUP ELIGIBILITY (for purposes of determining group classification)**

1. Is the group a subsidiary or affiliate of another company?  No  Yes

If yes, please explain \_\_\_\_\_

2. Do you have employees employed outside the state of Washington?  No  Yes If yes, please indicate below

**Note:** Group members who reside in the state of Hawaii are not eligible for coverage.

Number of Employees Out of State	State 1	State 2	State 3	State 4	State 5	State 6
State						
Employee Count						



**SECTION F - EMPLOYEE ELIGIBILITY (for purposes of determining who is eligible for group benefits)**

**Note:** The minimum number of hours for eligibility are 20 hours in a normal work week.

1. Please enter your group's minimum work hour per week requirement for employee eligibility \_\_\_\_\_ (cannot be less than 20 hours per week).
2. For group size **51-99**, this plan provides domestic partner coverage:  Registered Only  
 Registered and Non-Registered
3. For group size **51-99**, this plan provides COBRA eligibility for domestic partners covered by the group:  No  Yes
4. Probationary Periods:

Groups may list employees in different classifications (e.g. hourly, salaried) for the purpose of offering different probationary periods to each employee classification. If you have chosen to do this, describe each job classification below. **All employees must be accounted for.** (If there are no classes, please enter all information in space provided for Class 1).

	Actual Date of Hire (Group size 51-99 only)	Coverage is effective on the first of the month following (please place an X in the appropriate box below)						
		Date of Hire (see 4A below)*	30 Days	60 Days	90 Days	120 Days	180 Days	365 Days
Class 1:								
Class 2:								
Class 3:								

- 4A. \*Choose how Date of Hire (DOH) Probationary Period will be administered:  
 Effective date will always be 1st of the month following DOH, even if DOH is the 1st of the month.  
 Effective date will be 1st of the month following DOH, with the exception of when the DOH is the 1st of the month.
- 4B. Is probationary period waived on group's initial enrollment:  No  Yes
- 4C. For employees transferring from part-time to full-time status, the probationary period specified above should apply:  
 Beginning on the date transferred to full-time status  Retroactive to the original date of hire

**SECTION G - EMPLOYER CONTRIBUTION**

**Employer Contribution Level:** There is a minimum employer contribution percentage of 75% towards employee coverage and no minimum employer contribution percentage for dependents. Using the table below, please indicate whether the Employer Contribution is based by product (e.g., Innova, HSA Healthplan 2.0 etc.) or by class (e.g., hourly/salary etc.) and enter the percentage amount that the employer will pay towards the monthly rate of the elected coverage type (medical/dental).

**Note:** Groups with less than 51 employees whose current coverages went into effect with Regence BlueShield prior to 1/1/04 whose employer contribution is less than 75% can maintain their current level of contribution, subject to verification of minimum participation requirements.

<input type="checkbox"/> By Product	Option 1, specify product _____		Option 2, specify product _____		Option 3, specify product _____	
<input type="checkbox"/> By Class	Class 1		Class 2		Class 3	
Coverage Type	Medical/Rx	Dental	Medical/Rx	Dental	Medical/Rx	Dental
Employee	%	%	%	%	%	%
Dependent	%	%	%	%	%	%



**SECTION H - GROUP PARTICIPATION**

**Participation Requirements:** There is a minimum participation requirement of 100% of eligible employees (line 5 below) after consideration of valid waivers for groups with fewer than four eligible employees and for those groups with greater than 50 eligible employees where the employer contributes 100% of the employee premium. For groups with greater than three eligible employees, the minimum participation is 75% of eligible employees (line 5 below) after consideration of valid waivers. Additionally, for groups with greater than 50 enrolled employees, at least 50% of the total eligible employees (line 3 below) must participate.

1. Total number of employees on payroll regardless of hours worked (Do not include individuals participating on COBRA or Non-COBRA Continuation of Coverage)..... + \_\_\_\_\_
2. Less individuals not eligible for coverage on this plan (account for each of these individuals in one of the following that best applies):
  - a) Number of employees working fewer than the minimum hours (as selected in Section F - Employee Eligibility)..... - \_\_\_\_\_
  - b) Number of employees who are fulfilling their New Hire Probationary Period (as selected in Section F - Employee Eligibility)..... - \_\_\_\_\_
  - c) Number of employees who are seasonal, substitute or temporary..... - \_\_\_\_\_
  - d) Number of individuals who are paid solely via IRS Form 1099..... - \_\_\_\_\_
  - e) Number of employees whose class is ineligible for coverage under this plan (**applies to groups of 10 or more enrolled employees, unless union**). Please enter the description of your group's ineligible class \_\_\_\_\_, if union, please provide a copy of the union roster..... - \_\_\_\_\_
3. Equals sub-total number of employees eligible to enroll..... = \_\_\_\_\_

Using the number of employees eligible to enroll (from line 3 above), continue for each type of coverage (Medical/Dental) elected:	Medical	Dental
4. Less number of employees submitting a Waiver form for <b>other qualifying coverage</b> .....	-	-
5. Equals total number of employees eligible to enroll.....	=	=
6. Less number of employees submitting a Waiver form because they are <b>declining coverage. (No other qualifying coverage)</b> .....	-	-
7. Equals number of employee applications submitted ( <b>new groups</b> ) / number of employees on coverage on the effective date ( <b>renewing groups</b> ).....	=	=
8. Employees participation percentage (line 7 divided by line 5).....	%	%
9. Number of subscribers and/or their dependents covered by your group under COBRA or Non-COBRA Continuation of Coverage.....		
10. Number of former and current employees and/or their dependents who are currently eligible for COBRA or Non-COBRA Continuation of Coverage but have not yet applied.....		



**SECTION I - BENEFITS AND RATES**

**MEDICAL - Please mark the benefits for the plan(s) you are purchasing. For renewing groups, please fill in the rate section.**

- If offered by class, specify Employee Classification \_\_\_\_\_ (Available to 25 or more enrolled employees)
- Dual Option - Refer to one of the applicable Dual Option Matrices for Small Group or to the Dual Option Guidelines for groups of 51-99 for associated rules.
- Employee Choice - Please use Employee Choice Rate Sheet to indicate product selections.

**INNOVA - MEDICAL PLAN CHOICES**

Upfront Office Visits			Upfront Office Visit Copay		
Unlimited Visits			<input type="checkbox"/> \$20 / \$35 Copay <input type="checkbox"/> \$30 / \$45 Copay		
Deductible	Coinsurance Levels	Coinsurance Maximum	Pharmacy (Select Copay)		Optional Benefits
<input type="checkbox"/> \$250 <input type="checkbox"/> \$2,000 <input type="checkbox"/> \$500 <input type="checkbox"/> \$3,000 <input type="checkbox"/> \$750 <input type="checkbox"/> \$4,000 <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$5,000 <input type="checkbox"/> \$1,500 <input type="checkbox"/> \$7,500	<input type="checkbox"/> 90/70/70 <input type="checkbox"/> 80/60/60 <input type="checkbox"/> 70/50/50	<input type="checkbox"/> \$2,000 <input type="checkbox"/> \$3,000 <input type="checkbox"/> \$4,000 <input type="checkbox"/> \$6,000	<input type="checkbox"/> \$5/\$25/\$50    OOP \$3,000 <input type="checkbox"/> \$7/25%/50%    OOP \$4,000 <input type="checkbox"/> \$10/35%/50%    OOP \$5,000 <input type="checkbox"/> \$10/\$35/\$75    No OOP (Select Deductible) <input type="checkbox"/> \$0 Brand Deductible <input type="checkbox"/> \$250 Brand Deductible <input type="checkbox"/> \$500 Brand Deductible		<input type="checkbox"/> Vision <input type="checkbox"/> Employee Asst Program (EAP) <input type="checkbox"/> Unlimited Spinal Manipulation <input type="checkbox"/> Pre-Deductible Spinal Manipulation (Available to Groups 51-99 for standard benefit only)
Rate Tier		Employee	Spouse/Domestic Partner	Child(ren)	
Rates (for renewing groups only)					

**HSA HEALTHPLAN 2.0 - MEDICAL PLAN CHOICES**

Deductible	Coinsurance Levels	Out of Pocket Maximum	Optional Benefits
<input type="checkbox"/> \$1,500 single/\$3,000 family <input type="checkbox"/> \$2,500 single/\$5,000 family <input type="checkbox"/> \$3,000 single/\$5,000 family (embedded family deductible) <input type="checkbox"/> \$3,000 single/\$7,000 family (embedded family deductible) <input type="checkbox"/> \$3,500 single/\$7,000 family <input type="checkbox"/> \$5,000 single/\$10,000 family (100% Coinsurance Only)	80/60/60	\$5,000/\$10,000	<input type="checkbox"/> Vision <input type="checkbox"/> Employee Asst Program (EAP) <input type="checkbox"/> Unlimited Spinal Manipulation <input type="checkbox"/> Value-Based Preventive Medications
Rate Tier		Employee	Spouse/Domestic Partner
Rates (for renewing groups only)			

**Additional Information**

**PLEASE CONTINUE MAKING YOUR SELECTIONS ON THE NEXT PAGE.**



**SECTION I - BENEFITS AND RATES (continued)**

**MEDICAL - Please mark the benefits for the second plan that you are purchasing. Please specify the additional employee class if applicable \_\_\_\_\_ . For renewing groups, please fill in the rate section.**

**INNOVA - MEDICAL PLAN CHOICES**

Upfront Office Visits		Upfront Office Visit Copay		
Unlimited Visits		<input type="checkbox"/> \$20 / \$35 Copay <input type="checkbox"/> \$30 / \$45 Copay		
Deductible	Coinsurance Levels	Coinsurance Maximum	Pharmacy (Select Copay)	Optional Benefits
<input type="checkbox"/> \$250 <input type="checkbox"/> \$2,000 <input type="checkbox"/> \$500 <input type="checkbox"/> \$3,000 <input type="checkbox"/> \$750 <input type="checkbox"/> \$4,000 <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$5,000 <input type="checkbox"/> \$1,500 <input type="checkbox"/> \$7,500	<input type="checkbox"/> 90/70/70 <input type="checkbox"/> 80/60/60 <input type="checkbox"/> 70/50/50	<input type="checkbox"/> \$2,000 <input type="checkbox"/> \$3,000 <input type="checkbox"/> \$4,000 <input type="checkbox"/> \$6,000	<input type="checkbox"/> \$5/\$25/\$50    OOP \$3,000 <input type="checkbox"/> \$7/25%/50%    OOP \$4,000 <input type="checkbox"/> \$10/35%/50%    OOP \$5,000 <input type="checkbox"/> \$10/\$35/\$75    No OOP (Select Deductible) <input type="checkbox"/> \$0 Brand Deductible <input type="checkbox"/> \$250 Brand Deductible <input type="checkbox"/> \$500 Brand Deductible	<input type="checkbox"/> Vision <input type="checkbox"/> Employee Asst Program (EAP) <input type="checkbox"/> Unlimited Spinal Manipulation <input type="checkbox"/> Pre-Deductible Spinal Manipulation (Available to Groups 51-99 for standard benefit only)
Rate Tier		Employee	Spouse/Domestic Partner	Child(ren)
Rates (for renewing groups only)				

**HSA HEALTHPLAN 2.0 - MEDICAL PLAN CHOICES**

Deductible	Coinsurance Levels	Out of Pocket Maximum	Optional Benefits	
<input type="checkbox"/> \$1,500 single/\$3,000 family <input type="checkbox"/> \$2,500 single/\$5,000 family <input type="checkbox"/> \$3,000 single/\$5,000 family (embedded family deductible) <input type="checkbox"/> \$3,000 single/\$7,000 family (embedded family deductible) <input type="checkbox"/> \$3,500 single/\$7,000 family <input type="checkbox"/> \$5,000 single/\$10,000 family (100% Coinsurance Only)	80/60/60	\$5,000/\$10,000	<input type="checkbox"/> Vision <input type="checkbox"/> Employee Asst Program (EAP) <input type="checkbox"/> Unlimited Spinal Manipulation <input type="checkbox"/> Value-Based Preventive Medications	
Rate Tier		Employee	Spouse/Domestic Partner	Child(ren)
Rates (for renewing groups only)				

**Additional Information**

**PLEASE CONTINUE MAKING YOUR SELECTIONS ON THE NEXT PAGE.**



**SECTION I - BENEFITS AND RATES (continued)**

**DENTAL - Please mark the benefits for the plan you are purchasing. If offered by class, please specify the Employee Classification \_\_\_\_\_ . For renewing groups, please fill in the rate section.**

<b>DENTAL PLAN CHOICES (Available to 2 or more enrolled employees)</b>			
<input type="checkbox"/> <b>Encore</b> 80/50/0	<b>Deductible and Annual Maximum</b>		
	<input type="checkbox"/> \$0 Deductible Classes I - II; \$500 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes I - II; \$500 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes I - II; \$750 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes I - II; \$750 Annual Maximum		
<input type="checkbox"/> <b>Expressions</b> 100/80/50	<b>Deductible and Annual Maximum</b>		
	<input type="checkbox"/> \$25 Deductible Classes II - III; \$1,000 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$1,000 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes II - III; \$1,500 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$1,500 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes II - III; \$2,000 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$2,000 Annual Maximum		
<b>Optional Benefits</b>	<b>TMJ</b>		<b>Orthodontia</b> (Available with Expressions Plans with 26 or more enrolled employees)
	<input type="checkbox"/> TMJ \$1,000		<input type="checkbox"/> \$1,000 <input type="checkbox"/> \$1,500
<b>Rate Tier</b>	<b>Employee</b>	<b>Spouse/Domestic Partner</b>	<b>Child(ren)</b>
<b>Rates (for renewing groups only)</b>			

**DENTAL - Please mark the benefits for the second plan you are purchasing and specify the additional Employee Classification \_\_\_\_\_ . For renewing groups, please fill in the rate section.**

<b>DENTAL PLAN CHOICES (Available to 2 or more enrolled employees)</b>			
<input type="checkbox"/> <b>Encore</b> 80/50/0	<b>Deductible and Annual Maximum</b>		
	<input type="checkbox"/> \$0 Deductible Classes I - II; \$500 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes I - II; \$500 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes I - II; \$750 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes I - II; \$750 Annual Maximum		
<input type="checkbox"/> <b>Expressions</b> 100/80/50	<b>Deductible and Annual Maximum</b>		
	<input type="checkbox"/> \$25 Deductible Classes II - III; \$1,000 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$1,000 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes II - III; \$1,500 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$1,500 Annual Maximum <input type="checkbox"/> \$25 Deductible Classes II - III; \$2,000 Annual Maximum <input type="checkbox"/> \$50 Deductible Classes II - III; \$2,000 Annual Maximum		
<b>Optional Benefits</b>	<b>TMJ</b>		<b>Orthodontia</b> (Available with Expressions Plans with 26 or more enrolled employees)
	<input type="checkbox"/> TMJ \$1,000		<input type="checkbox"/> \$1,000 <input type="checkbox"/> \$1,500
<b>Rate Tier</b>	<b>Employee</b>	<b>Spouse/Domestic Partner</b>	<b>Child(ren)</b>
<b>Rates (for renewing groups only)</b>			



## SECTION J - ACKNOWLEDGMENTS AND CERTIFICATIONS

If you have any questions about the benefits and services that are covered, provided, limited or excluded under the group coverage(s) to which this application applies, please contact your Sales Representative before signing this application.

Note: The Company as used here means the group applying for coverage as indicated in Section A - Group Information of this application.

I certify that I am an officer or employee of the Company, that I am duly authorized to execute this application on behalf of the Company, and that the Company:

- a) Applies for the group coverage(s) selected in Section I - Benefits and Rates of this Group Master Application.
- b) Authorizes any person or other entity to release to Regence BlueShield (Regence) any information requested by Regence in connection with the processing of this application.
- c) Acknowledges, where permitted by law, that Regence may choose not to approve this application and any premium received will be returned if the application for group coverage(s) is not approved.
- d) Acknowledges that coverage is not in effect until Regence accepts this application, establishes an effective date of coverage and issues the group contract(s) to the Company.
- e) Acknowledges that, if this application is approved by Regence, it will form a part of the group contract(s) issued by Regence and agrees that the Company will be bound by the terms and the conditions of entire group contract(s).
- f) Acknowledges that eligibility standards (e.g., waiting period, probationary period(s), etc.) must be established at the time of initial application, may be changed only at contract renewal, and must be adhered to for all employees and dependents.
- g) Acknowledges that it has selected the group coverage(s) to be offered to its employees, based upon information provided by Regence, and that no producer or consultant had or has authorization to modify the terms of the offer. All material terms of coverage are set forth in the group contract(s), of which this application, if accepted, is but one part.
- h) Agrees to make payroll and other records directly related to employee participation levels or to employees' coverage, premiums, or contributions under the group contract(s) available to Regence for inspection. This provision shall survive the termination of the group contract(s). Upon renewal or anytime throughout the contract period, the Company agrees to provide Regence, upon its request verifications of employee participation levels.
- i) Agrees that, except with regard to a statutory continuation of coverage or unless the change is approved in writing by an authorized representative of Regence, at no time shall any employee be permitted or required to make contributions for coverage at a rate different than the employee contribution rate represented herein.
- j) Agrees the group contract(s) will determine the contractual provisions, including procedures, exclusions, and limitations, relating to the coverage and will govern in the event of conflict with any benefits comparison, summary, or other description of the coverage.
- k) Agrees to deliver, or otherwise make available to enrollees, all Regence paper or online member documents and other coverage-related materials.
- l) Agrees to make all coverage options available to all employees and dependents who satisfy eligibility requirements.
- m) Acknowledges that benefits may be added or deleted only at the time of initial application, at contract renewal, when required by law, or as mutually agreed between the Company and Regence in accordance with the group contract(s).
- n) Acknowledges that Regence must be notified (in the manner described in the group contract(s)) when there is a change to Company information (e.g., name, address, phone number, contact person, ownership status, etc).
- o) Acknowledges that contracting physicians, hospitals, and other health care providers are independent contractors and are neither producer's nor employees of Regence, that Regence does not provide health care services, and that Regence cannot guarantee any results or outcomes of care. We are responsible for the quality of health care you receive only as provided by law.



**SECTION J - ACKNOWLEDGMENTS AND CERTIFICATIONS (continued)**

- p) Certifies under penalty of perjury that all statements made and information provided in this application are accurate and complete to the best of its knowledge or belief and acknowledges that Regence will rely in part on the information in this application as the basis for Regence's decision on whether to approve this application and issue any group contract(s). It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purposes of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits. In addition, Regence will have the right to collect any claims payments or other damages. If Regence continues a group contract with the Company after untrue, incorrect, or incomplete information is found to have been provided, and if as a result of correcting false information the Company no longer qualifies for the rate quoted, I understand that Regence will have the right to adjust the rates to the appropriate level retroactive to the date the misrepresentation occurred, and the Company will be required to pay the rate adjustment within 30 days of the date of notice by Regence.
- q) Agrees that any controversy or claim between the Company and Regence arising out of or relating to the group contract(s), or the breach thereof, whether involving a claim in tort, contract, or otherwise, shall be subject to final resolution through binding arbitration. The Company and Regence agree that the arbitrator's award shall be binding, may include an apportionment of attorney fees and other fees and costs, and may be enforced in any court with the requisite jurisdiction. Any such arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association and in King County, Washington (WA), unless mutually agreed otherwise by the parties. If any enrollee or former enrollee (or person claiming to be an enrollee or former enrollee) makes any claim or brings any action or proceeding arising out of or relating to the group contract(s) to which Regence or the Company becomes a party, Regence and the Company agree to cooperate in the defense of such claim, action, or proceeding and to resolve any controversy or claim between Regence and the Company through arbitration under this paragraph only after the resolution of the enrollee's (or alleged enrollee's) claim.
- r) Appoints the producer of record (if any) indicated in Section B - Producer (Agent) Information as the Company's representative in matters of group coverage benefits provided by Regence. This appointment is in effect on the same day as the group coverage(s) and remains in force until rescinded in writing.
- s) Acknowledges that if the Company has a producer, that producer may receive bonuses, commissions, administrative services fees, or other compensation, including non-cash compensation from Regence. Incentives may be based on any of several factors, including the size of the Company's business, the products the Company purchases, the producer's volume of business with Regence, and other services the producer provides to the Company. These incentives may have an indirect impact on the Company's rates. For more information please contact the producer or Regence.
- t) Acknowledges that the option has been presented to include or exclude TMJ as a covered benefit.

WE'VE GONE GREEN! To be more environmentally conscious and in response to employer requests, we will attach one paper copy of the booklet (unless another quantity has been previously arranged) describing your plans benefits to your contract. Inform your plan participants that they can access the booklet electronically at myRegence.com. Or, if preferred, you can contact your sales representative to order additional paper copies for distribution or can have any requesting plan participant request a paper copy by contacting customer service.

**SIGNATURE**

Group Authorized Signature ▶ \_\_\_\_\_

Group Authorized Name ▶ \_\_\_\_\_

Official Title ▶ \_\_\_\_\_

Signature Date ▶ \_\_\_\_\_

