

SAMPLE LETTER



[Subscriber Name]  
[Subscriber Address]  
[Subscriber City], [Subscriber State] [Subscriber Zip]

[Month, Date, Year]

Re: Your Regence HSA Coverage

Dear [Subscriber Name],

Regence BlueShield continually strives to provide superior service and support for our members. So, when we recently discovered that some of our HSA members were mistakenly enrolled on a plan with the wrong deductible amount, we considered how best to respond.

Regence is now taking the appropriate steps to resolve this situation. This means that we will enroll you in the same plan you currently have, but with the correct deductible for your family size, so that your plan is compliant with federal HSA guidelines.

Under the new plan, you will have a \$X,XXX deductible. The change in deductible may mean that some of your 2009 claims need to be adjusted. Your monthly premium will be \$XXX.XX. The premium change will be effective (month) 1, 2009.

Enrolling you in the plan with the correct deductible for your family size will help to ensure compliance with federal HSA guidelines. For your reference, the federal HSA guidelines for 2009 are as follows:

- Single coverage (policies with only one enrollee): your plan must have a minimum deductible of \$1,150 and a maximum out-of-pocket limit of \$5,800; the annual HSA contribution limit for eligible enrollees is \$3,000.
- Family coverage (policies with two or more enrollees): your plan must have a minimum deductible of \$2,300 and a maximum out-of-pocket limit of \$11,600; the annual HSA contribution limit for eligible enrollees is \$5,950.

We sincerely apologize for any inconvenience caused by this error. If you have questions or need more information please call Customer Service at 1-800-458-3523.

Sincerely,

A handwritten signature in cursive script that reads "Penny Garrett".

Penny Garrett  
Director, Customer Service  
Regence BlueShield